

## GENERAL ELECTIONS TO LOK SABHA 2024 DUTY TA BILL FORM

CONVEYANCE BILL FOR JOURNEY UNDERTAKEN FOR PERFORMANCE OF DUTY FOR  
GENERAL ELECTIONS TO LOK SABHA - 2024

1	NAME OF EMPLOYEE								
2	DESIGNATION								
3	PAY LEVEL/BASIC PAY								
4	DEPARTMENT								
5	PLACE OF POSTING								
6	RESIDENTIAL ADDRESS								
7	ELECTION FOR WHICH DUTY UNDERTAKEN		GENERAL ELECTIONS TO LOK SABHA - 2024						
8	DATE OF ELECTION/POLLING		25-05-2024						
DETAILS OF JOURNEY									
S. No.	DATE	FROM	TO	MODE OF TRAVEL	DISTANCE IN KM.	RATE/ KM (Rs)	1 <sup>st</sup> KM. (Rs)	REMAINING KM. (Rs)	TOTAL
1									
2									
3									
4									
5									
6									
Gross Total									

It is certified that:-

- No Govt. Vehicle was provided for the journey for which conveyance allowance has been claimed in this bill.
- I have undertaken Journey by mode of conveyance as shown in the bill.
- I have already not preferred any such claim for the same election duty.

Signature of the claimant.....

Name and Designation.....

Date.....

**Duty Certificate:**

Certified that Mr./Ms. \_\_\_\_\_ Designation \_\_\_\_\_ working at(Place of Posting) \_\_\_\_\_  
\_\_\_\_\_ was deputed for election duty to \_\_\_\_\_  
\_\_\_\_\_ MCD/Assembly/Parliamentary constituency.

It is also certified that Mr./Ms. \_\_\_\_\_ attended the election training held on \_\_\_\_\_  
\_\_\_\_\_ and performed Election Duty as Presiding Officer/Polling  
Officer/ Polling Attendant on 25th May 2024 , the day of Polling.

\_\_\_\_\_  
Sign. of Presiding Officer with stamp  
Name \_\_\_\_\_

\_\_\_\_\_  
Sign. of Sector Officer with stamp  
Name \_\_\_\_\_

**Verification by RO/ARO/AERO**  
Sign. With Rubber stamp \_\_\_\_\_  
Name \_\_\_\_\_