



केन्द्रीय विद्यालय संगठन KENDRIYA VIDYALAYA SANGATHAN

शिक्षा मंत्रालय, भारत सरकार के अधीन

Under Ministry of Education, Govt of India

क्षेत्रीय कार्यालय - हैदराबाद / Regional Office - Hyderabad

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F.21029/KVS (HR)/2024-25/9554691-767

Date 26.02.2025

[EMAIL / EMS]

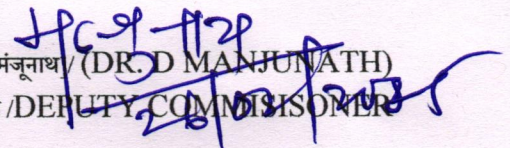
The Principals
Kendriya Vidyalayas
Under Hyderabad region

Subject: Guidelines for Forwarding Applications for CGHS Cards for Serving & Retired Personnel

Sir/Madam,

उपरोक्त विषय पर यह सूचित किया जाता है कि, केन्द्रीय सरकार स्वास्थ्य योजना (CGHS) कार्ड चाहने वाले सभी सेवारत और सेवानिवृत्त कर्मियों को अपने आवेदन जमा करने और अग्रेषित करने के लिए **संलग्न CGHS परिपत्र दिनांक: 24.02.2025** में विस्तृत निर्धारित प्रक्रिया का पालन करें। कृपया संलग्न CGHS परिपत्र दिनांक: 24.02.2025 एवं इस कार्यालय द्वारा जारी यह पत्र के साथ, विद्यालय की सार्वजनिक प्रदर्शन इकाइयों में A3 आकार के कागज़ पर विधिवत बड़ा करके प्रदर्शित करें।

Kind attention to the subject above, it is hereby informed that all **serving and retired personnel** seeking a **Central Government Health Scheme (CGHS) card** must follow the prescribed procedure detailed in attached CGHS Circular dated: 24.02.2025 for submission and forwarding of their applications. Please display the CGHS circular in Public Display Units of the vidyalaya duly enlarged in A3 size paper.


[डॉ डी मंजूनाथ] (DR. D MANJUNATH)
उपायुक्त / DEPUTY COMMISSIONER

प्रतिलिपि:

1. वित्त अधिकारी केन्द्रीय विद्यालय संगठन क्षेत्रीय कार्यालय हैदराबाद संभाग सूचनार्थ एवं अनुवर्ती कार्रव्ययी हेतु।
2. अनुभाग अधिकारी केन्द्रीय विद्यालय संगठन क्षेत्रीय कार्यालय हैदराबाद संभाग सूचनार्थ एवं अनुवर्ती कार्रव्ययी हेतु।
3. समस्त सहायक आयुक्तों केन्द्रीय विद्यालय संगठन क्षेत्रीय कार्यालय हैदराबाद संभाग सूचनार्थ एवं अनुवर्ती कार्रव्ययी हेतु।
4. गार्ड फाइल

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Email:adcghshyd@nic.in



Government of India
Ministry of Health and Family Welfare
Directorate General of CGHS
O/o The Additional Director, CGHS.
Begumpet, Hyderabad-500016
Tel:+91-40-27902316, Web: www.cghs.nic.in



No.CGHS/Hyd/Admin/Cards/ 12,146-149

Dated : 24th February, 2025.

C I R C U L A R

Sub :- Extension of CGHS facilities to all employees of K.V.Sanghatan -
Serving & Pensioners - Reg.

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Hither to, CGHS facilities are available to serving & retired employees of Kendriya Vidyalaya Sanghatan(Autonomous Body) on cost-to-cost basis in Hyderabad city only.

Now, the said facilities are extended to Employees/Pensioners of KVS in other cities also, where CGHS is operational vide MoHFW O.M FNo.C-18018/2/2021-EHS dated 28/05/2024.

Therefore, all the Incharges of CGHS W.Cs located outside Hyderabad are hereby requested to adhere to the following guidelines:-

- a) Pensioners applications of KVS will be routed through respective Regional office, as per laid down procedure already in existence. Incharge of W.C has no role in Pensioner applications of KVS.
- b) Application of Serving employees of KVS will be forwarded by the Principal (and in case of Principal after prior approval of Regional Office) and Incharge of W.C will scrutinize and send it to AD Office for processing.

Since, KVS is a paying department, the application of the serving employee may only be accepted on receipt of undertaking from the Principal that contribution @Rs.15,368/- per annum per card shall be remitted to government account through Bharat Kosh(procedure enclosed).

Principal of each KVS shall submit consolidated Transaction Receipt every year to the Incharge for all staff working under their control @Rs.15,368/- per card per annum, duly marking a copy to AD office for reconciliation - Additional Director, CGHS, K.S.Bhavan, Begumpet, Hyderabad - 500016.

Non payment of annual subscription shall lead to withdrawal of CGHS facilities.

Residence & school should be located in CGHS covered area.

Additional Director,
CGHS, Hyderabad.

अपर निदेशक

Additional Director,
CGHS, Hyderabad

To

- 1) All Incharges of CGHS W.Cs of Visakhapatnam, Vijayawada, Rajahmundry.
- 2) All Principals of KVS, outside Hyderabad.
- 3) DC/Regional Office KVS, Picket, Secunderabad.
- 4) All Principals of KVS, Hyderabad, with a request to give details of payment made in the last 5 years.

FOR - PAYMENT

PROCEDURE FOR ONLINE PAYMENT

1. Open www.bharatkosh.gov.in website.
2. Scroll down and click on "Non-registered users"
3. A Payment Purpose dialogue box appears.
4. Select "Individual" under the Depositor's category.
5. Click on the search icon in Purpose and a Search Purpose dialogue box appears.
6. Select "HEALTH AND FAMILY WELFARE" under Ministry.
7. Next, type CGHS Subscriptions against Purpose and click on Search.
8. Click on CGHS Subscriptions against Payment type-CGHS Subscriptions and Function Head 021001103000000-CONTRIBUTIONS FOR CENTRAL GOVERNMENT HEALTH SCHEME
9. Under Drawing and Disbursing Office (DDO), select "121554- DEPUTY DIR. CGHS, HYDERABAD".
10. Enter the desired amount and click on ADD.
11. Now click on NEXT
12. Enter all the mandatory Depositor's Details like Name, Address, Country, State, District, Mobile Number and Email.
13. At the end, select the Mode of Payment as either "Online" or "SWIFT/NEFT/RTGS".
14. Check all the details and click on "Confirm".
15. The Payment Gateway dialogue box appears.
16. Select any one Payment gateway and choose among Net banking/Debit Card/Credit Card.
17. Enter the Captcha code, scroll down and click on the Check box against "I acknowledge and confirm that I have read and agree to the Terms and Conditions".
18. Click on PAY


Payment Info

Payment Info
Transaction Ref. No. 1306190000035
Bank Ref. No. CTX1506121514484728160
Status: SUCCESS
Amount: INR 10.00
Other Details: 12155413011900000001 26030000000000000000
Reason:

Transaction Details

Purpose	Remarks	Amount	Category	DDO Name	PWD Name	Payment Frequency / Period
Subscriptions		10.00	HEALTH AND FAMILY WELFARE	DEPUTY DIR. (CGH) UNDER-140	Dr. N. R. (V). Chandra	No Restriction, July 2020
Transaction Source						

20. Take a print out of the Transaction Receipt and submit it for New CGHS Card/Card Renewal/Duplicate Card.



bharatkosh.gov.in

Government of India Receipt Portal

RECEIPT

Transaction Ref.No. 1306190000035 Dated: Jun 13 2019 12:41AM

Received from MS./MRS. V SIRI with Transaction Ref.No. 1306190000035

Dated Jun 13 2019 12:41AM the sum of INR 10 (Ten Only) through Internet based Online payment in the account of CGHS subscriptions, ...

Disclaimer:- This is a system generated electronic receipt, hence no physical signature is required for the purpose of authentication

Printed On: 13-06-2019 12:46:22

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