

5. Transport Allowance

[Swamy's — FR & SR, Part - II]

All employees are entitled to Transport Allowance as below:—

Pay Level	Rate of Transport Allowance	
	Higher TPTA Cities* (₹ p.m.)	Other Places (₹ p.m.)
9 and above	7,200 + DA	3,600 + DA
3 to 8	3,600 + DA	1,800 + DA
1 and 2	1,350 + DA	900 + DA

— Order 1, Appendix 5.

*Ahmedabad (UA), Bengaluru (UA), Chennai (UA), Coimbatore (UA), Delhi (UA), Ghaziabad (UA), Greater Mumbai (UA), Hyderabad (UA), Indore (UA), Jaipur (UA), Kanpur (UA), Kochi (UA), Kolkata (UA), Kozhikode (UA), Lucknow (UA), Nagpur (UA), Patna (UA), Pune (UA) and Surat (UA).

Central Government employees posted at Faridabad, Gurgaon, Ghaziabad and Noida are entitled to Transport Allowance at the rates applicable to "other places".

— Order No. 4, Appendix-5.

With effect from 1-7-2017, Central Government employees who are drawing pay of ₹ 24,200 and above in Pay Levels 1 and 2 of the Pay Matrix, shall be eligible for grant of Transport Allowance @ ₹ 3,600 plus DA thereon

at the cities eligible for higher rates and @ ₹ 1,800 *plus* DA thereon at all Other Places.
— Order 1, Appendix 5.

Regulation / Conditions

1. Not admissible to—

- (i) Employees who have been provided with facility of Government transport.
- (ii) Employees during absence from duty for a full calendar month due to leave / training / tour, etc. If the absence covers more than one month, it will not be admissible for calendar month(s) wholly covered by absence. If the absence covers part of any calendar month, it will be admissible for the full month.
- (iii) Employees who could not attend office in whole calendar month during lockdown, who worked from home, who were exempted from attending office, non-entitled officials who were temporarily provided official car for commuting between office and residence on account of non-availability of public transport.

— OM, dated 1-12-2020.

2. During training treated as duty.— Admissible if no transport facility / T.A. / D.A. is provided for attending the Training Institute. During official tour in the training course, the allowance will not be admissible when the period of tour covers the whole calendar month. During training abroad, the allowance is not admissible when the period of such training covers the whole calendar month.

3. During suspension.— Not admissible when suspension covers full calendar month(s). This position will hold good even if the suspension period is finally treated as duty. When the suspension period covers a calendar month partially, the allowance payable for that month will be reduced proportionately.

4. During deputation abroad.— The allowance will not be admissible during the period of deputation abroad.

5. During inspection/survey duty by Members of Special Parties within the city but exceeding 8 kms from the Headquarters OR during field duty either in or outside the Headquarters.— Transport Allowance is given to compensate for the expenditure incurred for commuting both to and fro between the place of duty and residence. In case when one gets Road Mileage/Daily Allowance or free transportation for field/inspection/survey duty or tour for a period covering the whole calendar month, he/she will not be entitled to Transport Allowance for that month.

6. To Vacation Staff.— If no free transport facility is given, then they are entitled to Transport Allowance. However, the allowance shall not be

admissible if such spell covers whole calendar months including all kinds of leave.

7. Officers availing Staff Car facility.— Officers in Pay Level 14 and higher, who are entitled to the use of official car, will have the option to avail themselves of the existing facility or to draw the TPTA at the rate of ₹ 15,750 plus DA p.m. The option exercised by the officer will be examined by the Administrative Ministry and his/her entitlement for use of official car will be certified by the Competent Authority. If they opt for Transport Allowance, the staff car facility will be withdrawn from the date they opt for the allowance and he/she will not be allowed to change the option during the remaining period of his/her current assignment.

8. Handicapped employees.— Conveyance Allowance to handicapped employees as per OM, dated 31-8-1978 is withdrawn. Instead, such of those physically disabled employees eligible for conveyance allowance will draw Transport Allowance at double the rates prescribed above, subject to a minimum of ₹ 2,250 p.m. plus DA thereon.

Transport Allowance at double the normal rates plus DA thereon can be drawn irrespective of whether they are residing within the campus – housing the place of work and residence or Government or private accommodation within one km. of office.

— Order 3, Appendix 5.

Employees with the following categories of disabilities as mentioned in Rights of Persons with Disabilities (RPwD) Act, 2016 shall be paid Transport Allowance at double the normal rates subject to fulfilment of the stipulated conditions:

Sl. No.	Name of Disability
i	Blindness
ii	Locomotor disability including Cerebral Palsy, Leprosy cured, Dwarfism, Acid Attack victims, Muscular Dystrophy and Spinal Deformity, etc.
iii	Deaf and Dumb and hearing impairment
iv	Autism Spectrum disorder, Intellectual disability
v	Chronic Neurological conditions : (a) Multiple Sclerosis (b) Parkinson's disease
vi	Blood Disorder: (a) Haemophilia (b) Thalassemia (c) Sickle Cell disease
vii.	Multiple disabilities from amongst persons under Clauses (i) to (vi)

Employees with Benchmark disability having valid certificate of disability shall be eligible to draw Transport Allowance at double the normal rates.

The condition of recommendation of the concerned Head of Department of the Government Hospital, is **done away with** in terms of guidelines. The Certificate of Disability issued by the Certified Medical Authority may suffice. Employees covered under the preceding table above shall apply for grant of Transport Allowance at double the normal rates to the Administrative Authority of their Departments on the basis of Certificate of Disability issued by the Certified Medical Authority in terms of guidelines for the purpose of assessing the extent of specified disability notified on 4-1-2018 by D/o. EPwD. The allowance may be granted with effect from the date the certificate of disability is received by the Administrative Authority in the concerned Ministry / Department.

— Order No. 3, Appendix 5 .