

7. Leave Entitlements for Vacation Department Staff

1. The leave account of employees serving in a Vacation Department (other than a military officer) shall be credited with earned leave, in advance in two instalments of five days each on the first day of January and July of every calendar year.

2. If, in any year, he avails a portion of the vacation, he shall be entitled to additional earned leave in such proportion of twenty days, as the number of days of vacation not taken bears to the full vacation, provided the total earned leave credited shall not exceed thirty days in a calendar year.

3. If, in any year, the Government servant does not avail any vacation, earned leave will be as per Rule 26.

4. 'Year' means twelve months of actual duty and not 'calendar year'.

5. The non-availing of vacation should be due to general or a special order of a higher authority asking him to forgo the vacation. If he is prevented by such an order from enjoying more than 15 days of the vacation, he shall be considered to have availed of no portion of the vacation.

6. Employees serving in a Vacation Department are not entitled to Half Pay Leave.
— GID (10), Rule 28.

7. Vacation can be combined with any kind of leave; but the duration of vacation and earned leave combined should not exceed the amount of EL due and admissible.
— Proviso to Rule 28 (2).

8. Vacation can be combined with casual leave. — GID (3), Rule 28.

9. The facility of crediting unavailed portion of joining time under Rule 26 (1) (a) (ii) is also admissible to persons serving in Vacation Departments.
— Note below Rule 28 (3).

10. *Benefit of leave to teachers in Vacation Departments.*— Persons serving in Vacation Departments (including Teachers) have been extended the benefit of leave under the provisions of Rule 28 of Leave Rules, for the duration in which such staff have been utilized for school works/activities during vacations.
— GID (9), Rule 28.